**Capital Area School for the Arts Charter School**

**Meeting of the Board of Trustees**

**Monday, December 18, 2023, at 6:30 PM**

**Agenda**

1. **Call to Order**
2. **Roll Call/Additions to the Agenda/Administrative**
3. **Public Comment on Agenda Items**
4. **Approval of Minutes**
   1. Board Meeting Minutes from November 20, 2023. (handout)
5. **Audit (handout)**
6. **Principal/CEO Report**
   1. Enrollment Update
   2. Custodial Agreement for 23-24 (handout)
   3. Lease Amendment (handout)
   4. Parking Update
7. **Board President’s Report**
   1. Resignation of Board Member, Dr. Rhonda Brunner
   2. Interim CEO
8. **Treasurer’s Report**
   1. CASA November Financial Statements (handout)
9. **Other Fiscal Matters**
   1. Charter School Capital Discussion
10. **Budget Administration**
11. **Personnel Matters**
    1. Resignations
       1. Tim Wendling (effective 1/19)
       2. Jess Christ (1/26)
    2. Supplemental Contract Payment – Jess Christ (handout)
    3. Tina Baker Retirement Sick Leave Payment
    4. Approval of April Gill as Substitute Cafeteria Worker
12. **Committee Reports**
13. **CASA Charter School Foundation Report**
14. **Policies, Programs, and Governing Documents**
15. **Information Items**
16. **Public Comment on Non-Agenda Items**
17. **Next Board Meeting Date**

The next board meeting will be held on Tuesday, January 16, 2023 at 6:30 pm.