

Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Monday, October 19, 2020

Minutes

The Capital Area School for the Arts Charter School Board of Trustees held a board meeting on Monday, October 19, 2020 at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA.

Board members in attendance: Karen Degenhart, Frank Fleishman, Brian Griffith, Cathy Harlow, Christopher Healy, Dawn Mull, Elizabeth Mullaugh, Fina Salvo

Others/public in attendance: Tim Wendling, Cheryl Howard

Board members not in attendance: Connie Kindler

1. **Call to Order** – Fina Salvo called the meeting to order at 6:30 p.m.

2. **Roll Call/Additions to the Agenda/Administrative** – N/A

3. **Public Comment on Agenda Items** – N/A

4. **Approval of Minutes**

4.1. Board Meeting Minutes for September 20, 2020

A motion was made by Chris Healy and seconded by Frank Fleishman to approve the board meeting minutes of September 20, 2020. Motion passed with all members present voting in the affirmative.

5. **Principal/CEO Report**

5.1. Seniors of the Month – Mr. Wendling shared that there was a 6-way tie in the voting for this month's senior of the month. Therefore, a tie-breaker will need to take place. The October seniors of the month will be announced at the November board meeting.

5.2. Enrollment Update – There are currently 194 students enrolled at CASA.

5.3. COVID-Related Operations Update – The current hybrid model seems to be working well and will be continued through the second quarter.

5.4. Flexible Instruction Days – The final PDE-approved application was provided in this month's board packet.

5.5. Items for Approval

5.5.1. Approval of WITF Advertising Agreement

A motion was made by Elizabeth Mullaugh and seconded by Dawn Mull to approve the WITF Advertising Agreement as noted above. Motion passed with all members present voting in the affirmative.

5.5.2. Approval of Keystone Human Services Agreement for Student Assistance Program

A motion was made by Brian Griffith and seconded by Chris Healy to approve the agreement with Keystone Human Services for Student Assistance Program support as noted above. Motion passed with all members present voting in the affirmative.

5.5.3. Approval of Lincoln Intermediate Unit Agreement for Audiologist Services

A motion was made by Cathy Harlow and seconded by Frank Fleishman to approve the Agreement with Lincoln Intermediate Unit for Audiologist Services as noted above. Motion passed with all members present voting in the affirmative.

5.5.4. Approval of Construction Change Orders

A motion was made by Brian Griffith and seconded by Elizabeth Mullaugh to approve Construction Change Orders as noted above. Motion passed with all members present voting in the affirmative.

5.5.5. Approval of 48 CARATS agreement with Capital Area Intermediate Unit

A motion was made by Frank Fleishman and seconded by Dawn Mull to approve a contract with Capital Area Intermediate Unit for use of the 48 CARATS system as noted above. Motion passed with all members present voting in the affirmative with Mr. Griffith abstaining.

6. **Board President's Report** – N/A

7. **Treasurer's Report**

7.1. September Financial Statement – Dawn Mull presented the September financial report.

A motion was made by Cathy Harlow and seconded by Chris Healy to approve the treasurer's report as provided. Motion passed with all members present voting in the affirmative.

8. **Other Fiscal Matters** – N/A

9. **Budget Administration** – N/A

10. Personnel Matters

10.1. Approval of Tuition Reimbursement for S. Adlon

10.2. Approval of Permission to Enroll for S Adlon

A motion was made by Elizabeth Mullaugh and seconded by Frank Fleishman to approve the Tuition Reimbursement for S. Adlon and the Permission to Enroll for S. Adlon as noted above. Motion passed with all members present voting in the affirmative.

11. Committee Reports – N/A

12. Policies, Programs, and Governing Documents – N/A

13. Information Items

13.1. CASA Charter School Foundation Report – Cheryl Howard provided an update for the Foundation, indicating that they currently have approximately \$258,959 in the Mid Penn Bank account. She indicated that donations are continuing to come in via online donations and through the United Way. She indicated that the foundation will be sending a letter to all past donors as a way of encouraging more donations.

14. Public Comment on Non-Agenda Items – N/A

15. Next Board Meeting Date - The next CASA Charter School Board of Trustees meeting is Monday, November 16, 2020 at 6:30 p.m.

16. Adjourn Meeting – The meeting was adjourned at 6:43 PM

A motion was made by Elizabeth Mullaugh and seconded by Dawn Mull to adjourn the meeting. Motion passed with all members present voting in the affirmative.

Upcoming Board Meeting Dates

Monday, November 16, 2020
Monday, December 21, 2020
Tuesday, January 19, 2021 (note different day)
Tuesday, February 16, 2021 (note different day)
Tuesday, March 16, 2021 (note different day)
Monday, April 19, 2021
Monday May 17, 2021
Monday, June 21, 2021