

**Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Monday, December 16, 2024, at 6:30 PM**

Agenda

1. Call to Order

2. Roll Call/Additions to the Agenda/Administrative

3. Public Comment on Agenda Items

4. Approval of Minutes

4.1. Approval of the Minutes of November 18, 2024 (Attachment)

5. CEO Report

5.1. Enrollment update

5.1.1.Enrolled students as of **December 11, 2024: 194**

5.2. Information Items

5.2.1.Student Achievement Scores (Attachment)

5.2.2.Staffing Update (actions later in the agenda)

5.2.3.Preview of a calendar for 2025-2026 school year (Attachment)

5.2.4.Preview of student enrollment for 2025-2026 school year (Attachment)

5.3. Items Recommended for Approval

5.3.1.Appointment of Steering Committee for the Comprehensive Plan Development:

Alicia McDonald (Board), Jody Forney-Cole (Community), Cheryl Rudawski (Board), Brian Griffith (community), Chris Healy (Board/parent), Adam Shickley (staff/parent), Erica Leonard (staff), George Ioannidis (staff)

5.3.2.Appointment of J. Mariacher, R. Fry, C. Pavlakovich, and E. Mullaugh to the newly formed Independent Audit Committee

5.3.3.Approval of new position of Special Education Classroom Assistant and its position description (Attachment)

5.3.4. Contract with CAIU for School Counselor Services (Attachment)

5.3.5. Contract with Cross Country Education for temporary staffing resources (Attachment)

5.3.6. Approval of Quote for Window Coverings using PCCD funds (Attachment to be provided at the meeting)

5.3.7. Approval of corporate partnership with the Jewish Federation of Greater Harrisburg

5.3.8. Fundraiser for coach travel for the 2026 Trip to Europe (Attachment)

6. Board President's Report

7. Treasurer's Report

7.1. Financials (Attachment)

7.2. Invoices for Payment (Attachment)

8. Budget Administration

8.1. Approval for administration to process and pay benefits-related invoices during the payment due-period.

9. Other Fiscal Matters

10. Personnel Matters

10.1. Personnel Report

10.1.1. Employment Recommendations

10.1.1.1. Approve Employment of School Counselor (Attachment)

10.1.2. Resignations

10.1.3. Searches-in-Progress

10.1.3.1. Science Teacher

10.1.4. Substitute Staff

10.1.4.1. Approval of Luis Resto as a teacher substitute, pending receipt of required clearances

10.2. Future Planning

11. Committee Reports

11.1. Committee discussions

12. CASA Charter School Foundation Report

13. Policies, Programs, and Governing Documents

14. Information Items

14.1. 2024-2025 LEA McKinney-Vento Monitoring (Homeless Students) – Virtual Visit schedule for January 6, 2025

14.2. Upcoming Dates:

December 23 through January 2 – Winter Recess

January 3 – Virtual Day

January 16 – Open House for Prospective Students

January 17 – Virtual Day

15. Public Comment on Non-Agenda Items

16. Next Board Meeting Date

The next CASA Charter School Board of Trustees meeting is **Tuesday, January 21, 2025.**