

Capital Area School for the Arts Charter School

Meeting of Board of Trustees

June 12, 2017

6:30 P.M.

Minutes

The Capital Area School for the Arts Charter School Board of Trustees held a board meeting on Monday, September 12, 2016 at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA.

Board members in attendance: Elizabeth Mullaugh, David Skerpon, Frank Fleishman, Connie Kindler, Dawn Mull, Audrey Sanders, Christine Pavlakovich., Caryn Watson, and Glenn Zehner.

Board members not in attendance: David Herman, Sean Galloway,

Others/public in attendance: Timothy Wendling, Sylvie St. Hilaire

- Call to Order – Mrs. Mullaugh called the meeting to order at 6:32 p.m.
- Roll Call/Additions to the Agenda/Announcements/Administrative – Board members in attendance are noted above.
- Public Comment on Agenda Items – None
- Approval of Minutes – May 8, 2017

A motion was made by Frank Fleischman and seconded by Christy Pavlakovich to approve the May 8, 2017

Board meeting minutes. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

- Principal/CEO Report

5.1 Registration Update – Mr. Wendling stated enrollment for the 2017-2018 school year is currently at 200 students. Mr. Wendling shared that auditions are continuing and a waiting list has been established. Also, registration of new students is also occurring.

5.2. Approval Items

5.2.1 Student Handbook

A motion was made by Christy Pavlakovich and seconded by Connie Kindler to approve the student handbook. . Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

5.2.2 and 5.2.3 Mr. Wendling presented potential school plays and musicals for the 2017 /2018 school year. It was agreed that the board would not take a vote until the play and musical

were selected.

5.2.4 Mr. Wendling requested the board review and approve two new clubs that have been presented to him. They are the To the Pointe Club, and the Sci-Fi, Horror, & Mystery Club

A motion was made by Glenn Zehner and seconded by Connie Kindler to approve the clubs presented to the board. . Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

5.2.5 Mr. Wendling asked the board to consider approving an early graduation request made by a student and supported by their parents. The student will have earned the required credits to graduate a year earlier than their anticipated graduation date.

A motion was made by Frank Fleischman and seconded by Connie Kindler to approve the early graduation request presented to the board. . Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

- Board Chair Report

- .1. Ms. Mullaugh shared with the board that the plan was to move board meetings to the third Monday of each month, and to continue with the meeting time of 6:30 pm.

- .2. Ms. Mullaugh provided an update on the charter school renewal application. The Curriculum Committee piece for the application is nearly completed the goal is to have by end of August a detailed outline with specific items completed.

- Treasurer's Report – Mr. Fleischman shared a summary of the current balances in our Mid Penn Bank account as well as our PNC bank account. He also explained our accounts payable, and stated that the Spring Musical had a net cost of \$0.00 due to sponsorships.

- Budget Administration

- 9.1 The 2017/2018 budget had been presented at the May board meeting for review and any questions. The request was to bring the budget up for a vote at the June Meeting

A motion was made by David Skerpon and seconded by Cate Watson to approve the 2017/2018 budget as submitted to the board. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

- Personnel Matters: None to report.

- Committee Reports

- .1. Nominating Committee

- 10.1.1 Dave Skerpon, Chair of the nominating committee presented two potential new board members. Christopher Healy and Fina Salvo. Along with Mr. Healy and Ms. Fina, Sean Galloway, David Herman, Audrey Sanders, and Glenn Zehner were nominated for new three year terms. The term would end June 30, 2020. In addition a slate of officers were presented

President: Elizabeth Mullaugh, Vice President, Sean Galloway, Secretary, David Skerpon and Treasurer, Dawn Mull

A motion was made by Christine Pavlakovich and seconded by Glenn Zehner to approve the Nominations for the board and for the officers of CASA for the 2017/2018 year. Motion passed with all members present voting in the affirmative unless otherwise noted. The vote was approved unanimously.

□.2. Curriculum Committee

10.2.1 Connie Kindler, Chair, reported on the activities of the committee

Policies, Programs and Governing Documents

Second Readings of Policies. The following policies were unanimously approved by a vote of the board.

#013 – Conflict of Interest (revision)

#014 – Hearing Officer (revision)

#433 - Professional Development (revision)

#626 - Federal Fiscal Compliance (revision)

#127.1 – Exemption From Assessment (new)

#138 – ESL/Bilingual Students (new)

#831 – Student/Employee Immigration (new)

11.1 CRAE Update – Sylvie St. Hilaire, Chair provided an update.

11.1.2 The annual Sunset Soiree is scheduled for September 13, 2017

11.1.3 Casa Live results were reported, and overall the event was a success. The silent auction showed an increase of more than \$7,000 raised this year over last.

Next Board Meeting Date - The next meeting of the CASA Charter School Board of Trustees is scheduled for Monday, August 21, 2017 beginning at 6:30 p.m. at CASA Charter School.

Adjourn Meeting – The meeting was adjourned at 7:31 p.m.

The schedule of regular meetings of the CASA Charter School Board of Trustees for the 2016-17 fiscal year is as follows.

Date	Day	Start Time	Meeting Location
August 21, 2017	Monday	6:30 PM	CASA Charter School
September 18,2017	Monday	6:30 PM	CASA Charter School
October 16, 2017	Monday	6:30 PM	CASA Charter School
November 20,2017	Monday	6:30 PM	CASA Charter School
December 18,2017	Monday	6:30 PM	CASA Charter School
January 16, 2018	Tuesday	6:30 PM	CASA Charter School
February 20, 2018	Tuesday	6:30 PM	CASA Charter School
March 19, 2018	Monday	6:30 PM	CASA Charter School
April 16,2018	Monday	6:30 PM	CASA Charter School
May 14, 2018	Monday	6:30 PM	CASA Charter School
June 18, 2018	Monday	6:30 PM	CASA Charter School