

CAPITAL AREA SCHOOL FOR THE ARTS CHARTER SCHOOL

SECTION: PROFESSIONAL EMPLOYEES

TITLE: UNCOMPENSATED LEAVE

ADOPTED: 8/10/2015

REVISED:

439. UNCOMPENSATED LEAVE	
1. Purpose	The CASA Board recognizes that in certain situations an employee may request extended leave for personal reasons, and the charter school could benefit from the return of the employee. This policy establishes guidelines for granting uncompensated leaves of absence.
2. Authority SC-Art. XVII-A SC 1154	The CASA Board and the principal reserve the right to specify the conditions under which uncompensated leave may be taken.
3. Guidelines	<p>Uncompensated leave shall be granted in accordance with provisions approved by the Board or principal, if applicable.</p> <p><u>Application</u></p> <p>Requests for uncompensated leave shall be made to the principal.</p> <p>All applications for uncompensated leave may be subject to final approval by the Board, subject to the discretion of the CEO.</p> <p><u>Period of Leave</u></p> <p><u>Commitment of Employer</u></p> <p>Time on uncompensated leave shall not count as time on the job, and fringe benefits shall not be provided unless the employee provides payment for benefits.</p>