

**Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Monday, July 15, 2024, at 6:30 PM**

Agenda

- 1. Call to Order**
- 2. Roll Call/Additions to the Agenda/Administrative**
- 3. Public Comment on Agenda Items**
- 4. Approval of Minutes of June 17, 2024**
- 5. CEO Report**
 - 5.1. Enrollment update
 - 5.2. Information Items
 - 5.2.1.Submission of insurance renewal applications
 - 5.2.2.Review of engagement letters with Brown+ (audit) and Diana M. Reed (accounting services)
 - 5.3. Items Being Prepared for Review
 - 5.3.1.Student Handbook 2024-25
 - 5.3.2.Staff Handbook 2024-25
 - 5.3.3.Calendar of Events for the 2024-25 School year
- 6. Board President's Report**
- 7. Treasurer's Report**
- 8. Other Fiscal Matters**
 - 8.1. As needed
- 9. Budget Administration**
 - 9.1. CEO Meeting with Diana M. Reed for budgetary review and update
- 10. Personnel Matters**
 - 10.1. Personnel Report

10.1.1. Searches-in-Progress

10.1.1.1. Office Assistant & School Operations Manager

10.1.1.2. Teachers: Film & Media Arts, Science, ELA

10.2. Resignations

10.2.1. Katie Kowalik (ELA)

10.2.2. Eileen Morano (Science)

10.3. Future Planning

10.3.1. Nurse Services

10.3.2. Mid-day coverage

11. Committee Reports

12. CASA Charter School Foundation Report

13. Policies, Programs, and Governing Documents

14. Information Items

14.1. Conflict of Interest Affirmation

14.2. Biographies of Board Members for our website

14.3. Communications with staff and families about the resurgence of our School

14.4. Upcoming Dates:

14.4.1. August 19 – First Day for New Staff

14.4.2. August 20 – First Day for All Staff

14.4.3. August 26 – Opening Day for Students

15. Public Comment on Non-Agenda Items

16. Next Board Meeting Date

The next CASA Charter School Board of Trustees meeting is **Monday, August 19, 2024.**