

Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Monday, June 17, 2024 at 6:30 PM

Agenda

The Capital Area School for the Arts Charter School Board of Trustees held a board meeting on Monday, June 17, 2024 at 6:30 p.m. at 150 Strawberry Square, Harrisburg, PA 17101.

Board members in attendance: Richard Fry, Brian Griffith, Jennifer Mariacher, Alicia McDonald (zoom), Dawn Mull, Elizabeth Mullaugh, Christine Pavlakovich, Elizabeth Reusswig, Emily Sullivan

Board members not in attendance:

Others/public in attendance: Rhonda Brunner, George Ioannidis, Howard Pollman, Cheryl Rudawski

1. Call to Order – Brian Griffith called the meeting to order at 6:33 PM

Brian Griffith began the meeting by letting the board know that Mary Maronic, a candidate for the School Operations Manager, withdrew her candidacy, so that item will be removed from the agenda.

2. Roll Call/Additions to the Agenda/Administrative -

3. Public Comment on Agenda Items

4. Approval of Minutes

4.1. Board Meeting Minutes from May 20, 2024 (handout)

A motion was made by Christine Pavlakovich and seconded by Jennifer Mariacher to approve the meeting minutes from May 20, 2024.

5. Principal/CEO Report

5.1. Enrollment/Auditions Update

Rhonda Brunner reported that the current enrollment is at 202 students and four more students auditioned this week. We are waiting for final confirmations from some of the accepted students.

5.2. Senior of the Month – Delaney Clifford. Bio read.

Delaney is a dancer and has been attending CASA since 11th grade. She comes to CASA from the Cumberland Valley School District. She plans to attend Northeastern University to study molecular biology.

5.3. Musical Titles under consideration for 24/25

- JC Superstar

- Hadestown JR.
- West Side Story
- Aida
- Alice By Heart
- Chicago

Alicia McDonald expressed concerns about there being limited standout roles for these musicals. No additional concerns about the possible musical titles for the 24/25 school year were voiced.

5.4. Items for Approval

6.4.1 Marketing Agreement for 2024-25 - Shannon Lawson

Rhonda Brunner shared that Shannon Lawson's contract ends on June 30th. In her new agreement, she is asking for \$300 per week, working 10-15 hours per week, which is \$5,000 over budget. The board agreed that she already knows the work of CASA and that many students learn about the school as a result of the social media presence that she has created, and she is a positive addition.

A motion was made by Alicia McDonald and seconded by Richard Fry to approve the marketing agreement for 2024-2025.

6.4.2 Fundraisers - 2025 Senior Class (handouts)

- Art Gallery Pop-up/Live Music at Millworks
- Handles Ice Cream
- Open-Mic Night at Little Amps

Rhonda Brunner reminded the board that these fundraisers were discussed by students at the last board meeting but they were not on the previous agenda for approval. .

A motion was made by Elizabeth Mullaugh and seconded by Elizabeth Reusswig to approve the 2025 Senior Class fundraisers.

6.4.3 Disposal of surplus equipment - computers

Rhonda Brunner reported that there are 20 unused Mac computers from the Film & Media Arts classroom in storage and the school would like to sell them. Rhonda explained that the computers were replaced last year because they do not meet curricular needs for media art but they are in good working condition. Per policy, the computers can be sold to students and staff, but not board members, as the board identifies the selling price.

A motion was made by Alicia McDonald and seconded by Elizabeth Mullaugh to sell the computers for \$175 per computer and approve the computers as surplus.

5.5 Transitioning to new CEO/CFO and summer operations.

Brian Griffith told the board that this will be Rhonda Brunner's last formal meeting as interim CEO. Rhonda and George Ioannidis have been meeting regularly to make the transition. George will officially start on July 1.

Rhonda also mentioned that because of staffing issues , the office will be closed June 24-27. .

George said that he is thrilled to support the school.

6. Board President's Report

6.1. Approval of new board members beginning in 24/25

- Christopher Healy
- Dr. Cheryl Rudawski

Brian Griffith provided background information about the two new board members that will be joining the board in 24/25. Christopher Healy is rejoining the board and Cheryl Rudawski will be joining the board for the first time.

A motion was made by Jennifer Mariacher and approved by Elizabeth Reusswig to approve Christopher Healy and Cheryl Rudawski as new board members for 24/25.

6.2. Approval of 24/25 board officers

- President – Alicia McDonald
- Vice-President – Dr. Richard Fry
- Secretary – Emily Klauer-Sullivan
- Treasurer – Jennifer Mariacher

A motion was made by Elizabeth Mullaugh and seconded by Christine Pavlakovich to approve Alicia McDonald (President), Richard Fry (Vice President), Emily Klauer Sullivan (Secretary), and Jennifer Mariacher (Treasurer) as the 24/25 board officers.

6.3. Approval of Bank Account Signatories Resolution (attached)

Brian Griffith mentioned that the board treasurer and secretary are the two signatories on the school's bank account and that we will be adding the new names to the bank account later in June.

A motion was made by Elizabeth Mullaugh and seconded by Christine Pavlakovich to approve the bank signatories' resolution.

6.4. Recognition of outgoing board members and Interim CEO

Brian Griffith thanked outgoing board members for their contributions and recognized Dawn Mull and Dr. Brunner for all their hard work on the board. Rhonda Brunner thanked Brian for his contributions. Alicia McDonald added her thanks and gave kudos to the whole board.

7. Treasurer's Report

7.1. May Financials (handout)

Dawn Mull reviewed May's financials. No further questions were asked about the financials.

8. Other Fiscal Matters

9. Budget Administration

9.1. 24/25 Budget – Final Approval (handout)

Brian Griffith said that the board will hold this meeting open and come back together to vote on the 24/25 budget, as it must be posted for a full 30 days. It was agreed upon that the board will come back together via zoom on Friday, 6/21 at 8 AM to make a final vote.

10. Personnel Matters

- 10.1. Recommended for Employment: Abby Rosendale, Temporary Professional effective August 20, 2024.
Assignment: Social Studies Teacher with base salary of Bachelors, Step 1, \$48,150 salary. (handout)

A motion was made by Christine Pavlakovich and seconded by Emily Sullivan to approve the hiring of Abby Rosendale as the Social Studies teacher.

- 10.2. Tuition Reimbursement: Adam Shickley (handout)

A motion was made by Elizabeth Reusswig and seconded by Christine Pavlakovich to approve tuition reimbursement for Adam Shickley.

- 10.3. Resignation: Michael Corman (handout)

A motion was made by Jennifer Mariacher and seconded by Alicia McDonald to approve the resignation of Michael Corman.

11. Committee Reports

12. CASA Charter School Foundation Report

Howard Pollman gave a brief CASA Foundation board update. They are in the process of approving a new slate of officers.

The CASA Foundation Board is planning a homecoming event.

13. Policies, Programs, and Governing Documents

14. Information Items

15. Public Comment on Non-Agenda Items

16. Executive Session - Act 44 Report

A motion was made by Christine Pavlakovich and seconded by Elizabeth Mullaugh to pause the regular board meeting and enter Executive Session to review the Act 44 Report at 7:23 PM.

A motion was made by Christine Pavlakovich seconded by Jennifer Mariacher to exit Executive Session at 7:27 PM.

17. Next Board Meeting Date

The next CASA Charter School Board of Trustees meeting is Monday, July 15, 2024.

Brian Griffith reminded the board that we are holding the meeting open until Friday when we reconvene to vote on the 24/25 budget.