

**Capital Area School for the Arts Charter School
Meeting of the Board of Trustees
Tuesday, January 21, 2025, at 6:30 PM**

Agenda

1. **Call to Order**
2. **Roll Call/Additions to the Agenda/Administrative**
3. **Public Comment on Agenda Items**
4. **Approval of Minutes**
 - 4.1. Approval of the Minutes of December 16, 2024 (Attachment)
5. **CEO Report**
 - 5.1. Enrollment update
 - 5.1.1. Enrolled students as of **January 13, 2025: 194**
 - 5.2. Information Items
 - 5.2.1. Student Achievement Scores (Attachment)
 - 5.2.2. Staffing Update (actions later in the agenda)
 - 5.2.3. Review of student enrollment for 2025-2026 school year (Attachment)
 - 5.3. Items Recommended for Approval
 - 5.3.1. Approval of School Calendar for the 2025-2026 school year (Attachment)
 - 5.3.2. Approval of Dual Enrollment Agreement with the Pennsylvania College of Art and Design (Attachment)
 - 5.3.3. Approval of Educational Services Agreement with Commonwealth Connections Academy (Attachment)
 - 5.3.4. Approval of Fundraiser for Music Mid-years – retroactive (Attachment)
 - 5.3.5. Approval of agreement-in-principle with Harrisburg School District to provide food service assistant personnel for lunch service at CASA (Attachment-pending)

5.3.6.Appointment of Matthew O'Connor, School Operations Manager, as School Safety and Security Coordinator, effective February 1, 2025

5.3.7.Appointment of Alexis Bonham, School Counselor, as McKinney-Vento Homeless Liaison, in accordance with the Job Description, effective February 1, 2025 (Attachment)

6. Board President's Report

7. Treasurer's Report

7.1. Financials (Attachment)

7.2. Invoices for Payment (Attachment)

8. Budget Administration

9. Other Fiscal Matters

9.1. Presentation of Audited Financial Statements for the Year Ended June 30, 2024 (Attachments)

9.2. Acceptance of Auditor's Report for the Year Ended June 30, 2024

10. Personnel Matters

10.1. Personnel Report

10.1.1. Employment Recommendations

10.1.1.1. None

10.1.2. Resignations

10.1.2.1. Acceptance of the resignation of Amy Lane, Food Service Assistant, effective January 17, 2025

10.1.3. Searches-in-Progress

10.1.3.1. Science Teacher

10.1.4. Substitute Staff

10.1.4.1. None

10.2. Future Planning

11. Committee Reports

11.1. Committee discussions

12. CASA Charter School Foundation Report

13. Policies, Programs, and Governing Documents

14. Information Items

14.1. 2024-2025 LEA McKinney-Vento Monitoring (Homeless Students) – Virtual Visit scheduled for
February 5, 2025

14.2. Upcoming Dates: See attached listing

15. Public Comment on Non-Agenda Items

16. Next Board Meeting Date

The next CASA Charter School Board of Trustees meeting is **Tuesday, February 18, 2025.**